

**Risk Assessment Form**

This reviewed assessment supersedes the original assessment dated October 2003 and is reviewed on an annual basis

<p><b>Business Area:</b> Ingleton Waterfalls Walk</p>	<p><b>Area/Task:</b> Pathway around the waterfalls</p>	
<p><b>Assessor:</b> Andrew Foley</p>	<p><b>Date:</b> 18<sup>th</sup> November 2017</p>	<p><b>Ref no:</b> RA 01</p>
<p><b>Work activity and tasks assessed:</b>                  Undertaking the walk along the footpath which follows the rivers round the waterfalls returning to the car park and ticket office.                  Manning the ticket office.                  Carrying out monthly safety checks.                  Weekly litter picking.                  Toilet cleaning.</p>	<p><b>Persons at risk:</b>                  Members of the public, including school children, contractors and Ingleton Scenery Company staff and cleaning staff.</p>	
<p><b>Task related factors:</b>                  The assessment covers the public walk alongside the rivers round the waterfalls returning to the car park and ticket office. The walk can be considered to be strenuous.                  It is recognized that this is a natural walk in the countryside and as such there are natural features which must be retained. The purpose of the assessment is to avoid unacceptable risk of serious, debilitating or fatal injuries and whilst accepting that some injuries will occur.                  Staff work alone on site when manning the ticket office and when carrying out inspection and litter picking walks and cleaning.</p>	<p><b>Personal factors:</b>                  A reasonable standard of physical fitness is required to undertake the walk. While the initial part of the walk is accessible much of is not suitable for wheelchair access or for those with prams.</p>	
<p><b>Environmental factors:</b>                  The walk takes members of the public and staff on a route which passes close to a series of waterfalls and places people in a position of height with a high fall potential either on rocky ground or into deep water.                  The path is rough and uneven underfoot reflecting its passage through the countryside and is approximately 4.5 miles long.                  Steps are used to assist walking up and down some of the numerous sloping parts of the path.</p>	<p><b>PPE Requirements</b>                  It is recommended stout footwear with good grip be worn by people using the path.                  Outdoor, weatherproof clothing is provided for staff.</p>	

ASSESSMENT OF RISK				
Hazards Identified	Risk H/M/L	Control Measures in Place	OK? Y/N	Improvement Options
1. Fall from height onto rocky ground or into deep water with potential for serious injury/fatalities or drowning.	L	<p>The higher areas of the path where it passes along a significant height are guarded with substantial post and rail fencing.</p> <p>Specific safety related features such as fencing and signs are identified and coded on a plan of the whole walk for health &amp; safety maintenance purposes.</p> <p>Estate Management undertake a formal monthly inspection walk with particular attention paid to the features identified on the plan described above. Details are recorded on a maintenance check list. More frequent unrecorded walks are also undertaken on a regular basis.</p> <p>Structural elements of the walk i.e. bridges, are inspected and reported upon annually by a structural engineer.</p>	Y	
2. There is risk of minor slips, trips and falls having regard to the natural condition of much of the path round the walk with loose rocks, stones, tree roots and uneven ground regularly present.	M	<p>The start of the walk (and prior to payment at the entrance to the car park) is posted with warning signs about its nature and the need to wear appropriate footwear and the need to supervise children and dogs. There is good signage throughout the walk acting as a reminder about supervision and staying to the paths.</p> <p>The entrance to the walk and car park is manned by staff during opening hours. They offer advice and guidance to those undertaking the walk from that direction.</p> <p>A policy is in place with regard to closing the walk in bad weather conditions.</p>	Y	

ASSESSMENT OF RISK				
Hazards Identified	Risk H/M/L	Control Measures in Place	OK? Y / N	Improvement Options
		<p>Visitors intending to undertake the walk are issued with a leaflet containing warnings about its nature.</p> <p>School parties and similar organized groups are issued with a more detailed leaflet giving safety advice to the group leader along with a Risk Assessment.</p> <p>Significant points of difficult ground are installed with steps and the rivers crossed by substantial bridges.</p> <p>A planned maintenance programme is in place to address deteriorating conditions on the walk.</p>	Y	
		The route is walked weekly by staff for litter picking. Any items noted which require attention are reported.	Y	
3. People being struck by branches, stones or other natural materials falling from trees or from slopes above the walk.	L	<p>The walk is regularly inspected for signs of debris.</p> <p>Trees are inspected and remedial actions taken when necessary.</p>	Y	
4. Injuries or conditions to staff worsening due to being out alone on the walk or when alone in ticket office.	L	<p>Staff to notify someone that they are working on the walk.</p> <p>Staff will carry a mobile phone when working on the walk.</p> <p>If member of staff does not return in reasonable time others will go in search.</p>	Y	

ASSESSMENT OF RISK				
Hazards Identified	Risk H/M/L	Control Measures in Place	OK? Y / N	Improvement Options
5. Risks from chemicals when cleaning toilets.	L	<p>Only low risk household cleaning chemicals are used.</p> <p>To ensure adequate protective clothing is provided e.g. gloves.</p> <p>To ensure a lone working procedure is in place for cleaning staff.</p>	Y	
6. Electrical injuries from portable electrical devices.	L	<p>To ensure visual checks are undertaken and any defects reported immediately.</p> <p>Electrical equipment to be PAT tested in accordance with attached Guidance..</p>	?	The Office was not inspected as part of this audit. Please see Controls that should be in place.
7. General.		An annual review of this risk assessment is carried out by health & safety consultants.	Y	

Health surveillance required?	If YES – give details: N/A							
	No							
Next review date:	1. Oct 2004	2. October 2005	3. October 2006	4. October 2007	5. October 2008	6. November 2009	7. November 2010	8. August 2011
Date Review Completed	October-2004	October-2005	October-2006	November 2007	November 2008	November 2009	August 2010	September 2011
Name of reviewer	R-Myers	R-Myers	Steve Rhodes	Steve-Rhodes	Steve-Rhodes	Steve Rhodes	Steve Rhodes	R-Myers
Signed	<i>R-Myers</i>	<i>R-Myers</i>	<i>Steve Rhodes</i>	<i>Steve Rhodes</i>	<i>Steve Rhodes</i>	<i>Steve Rhodes</i>	<i>Steve Rhodes</i>	<i>R-Myers</i>
Next review date:	9. Oct 2012	10. Oct 2013	11. Oct 2014	12. Oct 2015	13. Oct 2016	14. Oct 2017	15. Oct 2018	16. Oct 2019
Date Review Completed	6 <sup>th</sup> October 2012	12 <sup>th</sup> October 2013	14 <sup>th</sup> October 2014	17 <sup>th</sup> October 2015	8 <sup>th</sup> October 2016	18 <sup>th</sup> November 2017		
Name of reviewer	R-Myers	R-Myers	R-Myers	LB-Quinn	LB-Quinn	A Foley		
Signed	<i>R-Myers</i>	<i>R-Myers</i>	<i>R-Myers</i>	<i>L.B. Quinn</i>	<i>L.B. Quinn</i>	<i>Ade My</i>		

For more detailed advice on the completion of this form contact the Health & Safety Consultant